Humane Society
for Greater Nashua

JOB TITLE: Canine Care/Adoption Counselor

Part Time position with potential for Full Time

Humane Society for Greater Nashua is looking for an experienced, knowledgeable, and motivated person to add to our Animal Care Staff in our Dog Room. You will be responsible for all the daily care our dogs need while in our shelter.

PAY:
$15/hour

SCHEDULE:
Approximately 30 hours/week
Thursdays & Fridays 7:00AM – 5:30PM
Saturdays 7:00AM – 4:30PM

DUTIES AND RESPONSIBILITIES:

- Clean and sanitize animal kennels for disease control
- Provide animals with food, water, bedding, training and enrichment on a regular basis
- Observe animals and report any signs of illness or behavioral problems
- Willing to be crossed trained with other species
- Talk with potential adopters and finalize adoptions
- Provide high-quality customer service, interacting with clients in person, over the phone, and through email communications, and assist with a variety of customer needs

QUALIFICATIONS:

- Experience in dog handling preferred
- Physical energy, enthusiasm for our mission; teamwork habits
- Ability to work with numerous distractions
- Self-starter; helpful to coworkers
- Punctual and dependable with reliable transportation
- No allergies to any animals

- Strong customer service skills

WORKING CONDITIONS:

- Works in an area with a high noise level
- Frequent exposure to and handling of industrial cleaning supplies
- Occasional lifting of up to 50 lbs. with reasonable accommodation
- Frequent walking, bending and stooping
- Subject to animal bites and scratches

APPLY:

Send a resume and cover letter to: Becky, Director of Animal Care Services, becky@hsfn.org or visit the Humane Society for Greater Nashua, located at 24 Ferry Rd, Nashua, NH 03064

Please visit during our open hours, Mon, Tues, Thurs 12pm-5pm, Wed 12pm-4pm, or Sat-Sun 10am-4pm. Complete an application and attach resume and leave with our receptionist.

Applicants of interest will be contacted for an interview; **no phone calls please**.