

Vendor Packet & Agreement



RAIN OR
SHINE

Saturday, September 12th, 2026, 11am-3pm

Holman Stadium, Nashua, NH



- Family and dog friendly
- Adoptable Dogs
- Dog activities
- Merchandise vendors
- Raffle Tent
- Kids Zone Tent
- Coffee & Ice-Cream Truck
- Concessions and Beverages
- Lure Course



2026 Vendor Agreement

COMPANY NAME:

CONTACT:

ADDRESS:

CITY/STATE/ZIP:

PHONE/EMAIL:

WEBSITE:

Vendors are responsible for bringing their own tent, table & chairs.

Vendor space provided is 10' by 10'.

☐

Required- \$100 Vendor fee. Payment by check or through our festival website page-

☐

I would like to donate an item for the festival raffle (\$25 minimum).

☐

Please send me the festival logo to add to my company website.

☐

Required- Certificate of Event Liability Insurance enclosed. The Humane Society for Greater Nashua and the City of Nashua must be listed on the COI's

Space is not guaranteed until payment, signed agreement and certificate of insurance has been received and the City of Nashua has approved you.

Checks can be made out to: Humane Society for Greater Nashua:

24 Ferry Rd.

Nashua, NH 03064

Write "Festival Vendor Fee" on check



2026 Vendor Agreement

This agreement is made between the Humane Society for Greater Nashua herein called "Humane Society" and _____ herein called the "Vendor."

This Agreement is a contract between Humane Society and the Vendor for the supply and sale of products at the Wags to Whiskers Festival. The Parties agree to the following:

1. The Vendor shall pay the sum of \$100.00 to the Humane Society for Greater Nashua, Inc. This fee is for the right to promote your business and sell approved products at the event. **The funds paid shall be non-refundable except in the event of the cancellation of the event by the Humane Society. The event is rain or shine. Extreme weather will be monitored prior to and during the event to ensure the safety of our vendors, guests, and volunteers.**
2. Humane Society will provide a 10 foot by 10 foot space for each Vendor. The Vendor shall place all supplies within the selling area within this space and shall not exceed this space without permission from the Humane Society.
 - a. **NO motorized vehicles or trucks are allowed within the Vendor space or in the festival area for this event.**
3. The Vendor shall attend their booth between the hours of 10:30am and 3:30pm. Vendor booths must be attended at all times throughout the event. The Humane Society for Greater Nashua, Holman Stadium staff, nor the City of Nashua, are responsible for lost/stolen items.
4. The Vendor shall be responsible for the protection of the grounds on which and around which their equipment and facilities lay. **We are guests of Holman Stadium and ask that you please take care of the field so that we will be invited back next year.**
5. All tents need to be **STAKED/WEIGHTED DOWN** to the ground and not left unattended at any time during the event for any reason.
6. **Breakdown and clean-up of the Vendor sites shall begin at 3:30pm, but no earlier, on Saturday, September 12th, except if approved by Jen/staff from HSFN, and be completed by 4:00pm that day.** Your vendor area must be cleaned and left free of any garbage and in the condition it was found upon arrival.
7. Vendor shall procure and maintain insurance underwritten by insurance companies licensed by the New Hampshire Insurance Commission providing.
 - a. Commercial general liability policy with product liability insurance for those vendors who are selling/distributing food, beverages or any other product.
 - b. Automobile insurance for all vehicles used by Vendor on the Wags to Whiskers Event premises, including owned, non-owned and hired vehicles.



2026 Vendor Agreement

c. The following shall be included as additional insureds and so referenced on the certificate of insurance:

i. Humane Society for Greater Nashua Corp, 24 Ferry Rd., Nashua, NH 03064

ii. The City of Nashua- please see City of Nashua's Vendor paperwork for their specific requirements if you are selling merchandise.

<https://www.nashuanh.gov/DocumentCenter/View/191>

11. The Vendor shall comply with all laws and regulations of the City of Nashua in relation to its operations under this Agreement.

INDEMNIFICATION CLAUSE

The Vendor hereby agrees to indemnify and hold harmless The Humane Society, Inc., the City of Nashua, and the Nashua Silver Knights Organization of all:

(indemnities) from and against any and all claims, demands, actions, suits, losses, costs, charges, expenses, damages and liabilities whatsoever incurred by indemnities arising out of Vendor's participation in the Wags to Whiskers Festival.

I hereby accept this Agreement made this _____ day of _____ 2026

Vendor

Humane Society

By: _____ By: _____

Vendor Name: _____ HSFN Staff: _____

Signature: _____ Signature: _____



2026 Vendor Set Up Form

Please make sure you have heard from Jen from the Humane Society that you have a confirmed vendor space prior to showing up at the event.

There are NO vehicles allowed in the stadium. Please be prepared and bring a cart to help get your setup/items into the stadium. We will have volunteers to assist you. More specific details will be sent out by Jennifer the week of the event.

Prior to event day, please provide the names of the staff that will be working at your vendor booth so that I can give them to the event registration staff.

Set up on the day of the event starts at 8:00am. Please be at the event no later than 9am to set up.

There will be on-site barrels for public trash disposal. You may use these for small amounts of paper products. Everything else please take with you when you leave the event.

Please list all planned booth activities (include any giveaways, games, sales) that you plan to have for this event (please fill out):

Thank you for supporting The Humane Society for Greater Nashua, we look forward to a successful and fun festival. Please don't hesitate to reach out to Jennifer LeBlanc, Director of Partnerships and Corporate Gifts, with any questions. - jennifer@hsfn.org