



Humane Society for Greater Nashua – 24 Ferry Rd, Nashua, NH 03064 – P: (603) 889-2275 – F: (603) 889-2240

Volunteer Position: General Volunteer

Supervision: Manager of Canine & Feline Care and Director of Volunteer Resources. *(Once trained, must be able to work with minimal supervision, yet must recognize limitations in knowledge and abilities, and ask for help when needed)*

Description: Assist in maintaining the health and wellbeing of the shelter’s pets as well as creating and inviting environment for potential adopters and clients to provide the best possible service to the community through everyday tasks such as laundry, dishes, sorting donations, sweeping, cleaning and organizing. General Volunteers assist with all of the supplementary tasks that keep the shelter running smoothly, without direct animal contact.

Responsibilities:

- Washing and putting away dishes
- Washing and folding laundry
- Collecting items from the donation shed to put away
- Organizing supplies
- Creating enrichment for animals
- Sweeping, mopping, and disinfecting surfaces
- Cleaning bathrooms, hallways, and common areas

Requirements: Volunteers must be at least 16 years of age or older and able to practice safe animal interactions. Must be able to work independently and with others, and be receptive to feedback from staff and senior volunteers. This position requires bending, reaching, lifting, and ability to lift up to 15 lbs. Volunteers are exposed to various cleaning agents. Though this position does not require animal handling, volunteers should be able to read animal body language and practice safe interactions with animals in the spaces, and those passing by. Please see Essential Capabilities sheet for a more specific outline of these requirements.

Time Commitment: Volunteers must be willing and able to meet our minimum service requirement of one regularly scheduled shift of at least 2 hours per week, for 6 months. Volunteers must attend an orientation session to get started, and additional hands-on training with staff and senior volunteers as required. Shifts are available as follows:

Days	Available Shifts				
Saturday, Sunday & Wednesday	7-10am	9-11am	10am -12pm	12-2pm	2-4pm
Monday, Tuesday, Thursday & Friday	7-10am	9-11am	10am -12pm	12-2pm	3-5pm

**Note: Volunteers must sign up for the same shift each week*

Benefits: Provide shelter pets with love and care before they go off to their forever homes. Learn about proper animal care, gain new skills, meet a network of like-minded individuals, practice self-care through volunteerism, and become part of a community.

To apply for this volunteer position, please fill out our [Volunteer Application](http://www.hsfh.org) on www.hsfh.org. If you have questions, reach out to the Director of Volunteer Resources at (603) 889-2275 x25.